

**Board Members**

Joe Neves, District 1 – Vice Chairman  
Richard Valle, District 2  
Doug Verboon, District 3  
Rusty Robinson, District 4 – Chairman  
Robert Thayer, District 5



**Staff**

Kyria Martinez, County Executive Officer  
Laurie Avedisian-Favini, County Counsel  
Catherine Venturella, Clerk of the Board

# Board of Supervisors

## Regular Meeting Agenda

**Date:** Tuesday, January 13, 2026  
**Time:** 9:00 a.m.  
**Place:** BOARD of SUPERVISORS CHAMBERS, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

☎ (559) 852-2362 ❖ [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) ❖ [www.countyofkingsca.gov](http://www.countyofkingsca.gov)

The meeting can be attended on the Internet by clicking the Microsoft Teams hyper link below:

**[Join the meeting now](#)**

or by sending an email to [bosquestions@co.kings.ca.us](mailto:bosquestions@co.kings.ca.us) on the morning of the meeting for an automated email response with the Microsoft Teams meeting link information. Members of the public attending via Microsoft Teams will have the opportunity to provide public comments during the meeting. If the Microsoft Teams connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access. \*Microsoft Teams will be available for access, and the Board Chambers will be open at 8:50 a.m.\*

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<https://youtube.com/live/zvuazzZ2kk0?feature=share>

**\*\*Members of the public viewing the meeting through YouTube will not have the ability to provide public comment.**

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- I. 9:00 AM **CALL TO ORDER**  
ROLL CALL – Clerk of the Board  
INVOCATION – TBD  
PLEDGE OF ALLEGIANCE



**II. UNSCHEDULED APPEARANCES**

*This is an opportunity for members of the public to address the Board on items of interest within the Board's jurisdiction, and which are not already on the agenda. The Board will not answer questions impromptu, and concerns or complaints will be referred to appropriate staff. For items which are on the agenda, members of the public will be provided with an opportunity to address the Board as each item is brought up for discussion. Speakers should limit their comments to not more than two (2) minutes.*

**III. APPROVAL OF MINUTES**

- A. Report out of Closed Session from the regular meeting for January 6, 2026.
- B. Approval of the minutes from the regular meeting for January 6, 2026.

**IV. CONSENT CALENDAR**

*All items listed under the consent calendar are considered routine and will be enacted by one motion. If a Board member has questions, requests additional information, or wishes to comment on an item, the vote should not be taken until after questions have been addressed or comments made, and the public has had an opportunity to comment on the Consent Calendar items.*

**A. Human Services Agency:**

- 1. a. Consider approving the appropriation increase for the Human Services Agency In-Home Supportive Services Public Authority Budget Unit 510500 for Fiscal Year 2025-26 due to increased State General Fund allocations;
- b. Adopt the budget change. **(4/5 vote required)**

**B. Library:**

- 1. a. Consider authorizing the Library to accept funds from Leprino Foods Company Foundation for shelving, furnishings, and educational sensory play items for the Lemoore Branch Library Children's Room;
- b. Adopt the budget change. **(4/5 vote required)**

**C. Sheriff's Office:**

- 1. Consider approving the Agreement with Peregrine Technologies, Incorporated for third-party data sharing effective January 13, 2026 through November 25, 2027.

**D. Administration:**

- 1. Consider authorizing the County Executive Officer to sign the Memorandum of Understanding with California Counties Foundation, Inc., for Kings County's participation in the regional California State Association of Counties Institute credential program effective January 16, 2026 through October 16, 2026.

**V. REGULAR CALENDAR**

**A. District Attorney's Office – Sarah Hacker**

- 1. Consider adopting a Resolution proclaiming the month of January 2026 as National Slavery and Human Trafficking Awareness Month in Kings County.

**B. Information Technology Department – John Devlin  
Human Resources – Carolyn Leist**

- 1. Consider approving the Second Amendment with CherryRoad for additional support hours effective January 13, 2026 through January 12, 2027.

**C. Administration – Kyria Martinez**

- 1. Consider appointing one new member to the Planning Commission.



**VI. BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

*On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or request staff place a matter of business on a future agenda (Govt. Code Section 54954.2a).*

- ◆ Staff Updates and/or Reports
- ◆ Board Correspondence
- ◆ Upcoming Events
- ◆ Information on Future Agenda Items

**VII. CLOSED SESSION**

1. **Government Code section 54956.9(d)(1)**  
**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
 Name of Case: D. L. v. County of Kings  
 Case No. VCU312233
2. **Government Code section 54956.9(d)(1)**  
**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
 Name of Case: Steven Lance Mendez v. Corcoran Branch Library  
 Case No. 24CU0530

**VIII. ADJOURNMENT**

The meeting on January 20, 2026 is canceled due to Dr. Martin Luther King Jr. Holiday on January 19. The next regularly scheduled meeting will be held on Tuesday, January 27, 2026, at 9:00 a.m.

**IX. 11:00 AM CALIFORNIA PUBLIC FINANCE AUTHORITY MEETING**

**FUTURE MEETINGS AND EVENTS**

|             |         |                                                                                  |
|-------------|---------|----------------------------------------------------------------------------------|
| January 13  | --      | Mid-Kings River GSA Regular Meeting is Canceled                                  |
| January 20  | --      | Regular Meeting Canceled due to Dr. Martin Luther King Jr. Holiday on January 19 |
| January 27  | 9:00 AM | Regular Meeting                                                                  |
| January 27  | 1:00 PM | Board of Equalization Regular Meeting                                            |
| February 3  | 9:00 AM | Regular Meeting                                                                  |
| February 3  | 1:00 PM | Mid-Kings River GSA Special Meeting                                              |
| February 10 | --      | Regular Meeting Canceled                                                         |

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board of Supervisors office at (559) 852-2362 by 9:00 a.m. on the Monday prior to this meeting.***

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<https://www.countyofkingsca.gov/departments/board-of-supervisors/calendar-agenda-and-action-summary>



**Board Members**

Joe Neves, District 1 – Vice Chairman  
Richard Valle, District 2  
Doug Verboon, District 3  
Rusty Robinson, District 4 – Chairman  
Robert Thayer, District 5



**Staff**

Kyria Martinez, County Executive Officer  
Laurie Avedisian-Favini, County Counsel  
Catherine Venturella, Clerk of the Board

## Board of Supervisors

### Regular Meeting Action Summary

**Date:** Tuesday, January 6, 2026  
**Time:** 9:00 a.m.  
**Place:** BOARD of SUPERVISORS CHAMBERS, Kings County Government Center  
1400 W. Lacey Boulevard, Hanford, California 93230

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- I. 9:00 AM **CALL TO ORDER**  
**ROLL CALL – Clerk of the Board**  
**The Chairman called for a moment of silence in memory of Congressman Doug LaMalfa and former District 2 Kings County Supervisor, Jon Rachford.**  
**INVOCATION – Pastor Tim Dinkins – Grace Bible Church**  
**PLEDGE OF ALLEGIANCE**  
**MEMBERS PRESENT: JOE NEVES, RICHARD VALLE, RUSTY ROBINSON, ROBERT THAYER**  
**MEMBERS ABSENT: DOUG VERBOON**
- II. **UNSCHEDULED APPEARANCES**  
*This is an opportunity for members of the public to address the Board on items of interest within the Board's jurisdiction, and which are not already on the agenda. The Board will not answer questions impromptu, and concerns or complaints will be referred to appropriate staff. For items which are on the agenda, members of the public will be provided with an opportunity to address the Board as each item is brought up for discussion. Speakers should limit their comments to not more than two (2) minutes.*  
**NONE**
- III. **APPROVAL OF MINUTES**  
A. Report out of Closed Session from the regular meeting for December 16, 2025.  
**REPORT OUT: Laurie Avedisian-Favini, County Counsel stated the Board took no reportable action at the December 16, 2025, regular meeting.**  
B. Report out of Closed Session from the special meeting for December 16, 2025.  
**REPORT OUT: Laurie Avedisian-Favini, County Counsel stated the Board took no reportable action at the December 16, 2025, special meeting.**  
C. Approval of the minutes from the regular meeting for December 16, 2025.  
**ACTION: APPROVED AS PRESENTED (RT, RV, JN, RR – Aye, DV - Absent)**  
D. Approval of the minutes from the special meeting for December 16, 2025.  
**ACTION: APPROVED AS PRESENTED (JN, RT, RV, RR – Aye, DV - Absent)**
- IV. **CONSENT CALENDAR**  
*All items listed under the consent calendar are considered routine and will be enacted by one motion. If a Board member has questions, requests additional information, or wishes to comment on an item, the vote should not be taken until after questions have been addressed or comments made, and the public has had an opportunity to comment on the Consent Calendar items.*  
A. **Finance Department:**  
1. Consider approving the Agreement with MGT of America, Incorporated to provide State Mandated Program claims assistance and preparation effective January 6, 2026 through June 30, 2028. **[AGMT 26-001]**  
B. **Sheriff's Office:**  
1. a. Consider approving the retroactive purchase of a new dryer for the Kings County Jail;  
b. Adopt the budget change. **(4/5 vote required)**  
C. **Administration:**  
1. Consider authorizing the Chairman to sign a letter with the San Joaquin Valley Regional Association of California Counties urging the State to support immediate mitigation efforts for rodents.  
**PUBLIC: NONE**  
**ACTION: APPROVED AS PRESENTED (JN, RT, RV, RR – Aye, DV - Absent)**



**V.**

**REGULAR CALENDAR**

**A. Human Resources – Carolyn Leist/Ashley Hernandez**

1. Consider approving the updates to Kings County Policy 10-23 Kings County Family and Medical Leave Act and California Family Rights Act Policy, effective January 1, 2026.

**PUBLIC: NONE**

**ACTION: APPROVED AS PRESENTED (JN, RT, RV, RR, - Aye, DV - Absent)**

**B. Administration – Kyria Martinez/Matthew Boyett**

1. Consider ratifying the County's California Public Utilities Commission Broadband Adoption Account Affidavit for the California Advanced Services Fund Adoption Account for a Digital Literacy Grant.

**PUBLIC: JULIE TONE, CEO WITH TONE CONSULTING GROUP THANKED THE BOARD FOR THEIR CONTINUED SUPPORT, STRONG LEADERSHIP AND DEDICATION TO HELPING SPREAD BROADBAND EFFORTS TO THESE PARTICULAR AREAS IN KINGS COUNTY. SHE ALSO PROVIDED THE BOARD WITH AN UPDATE ON THE CPUC GRANT PROPOSAL PARTNERSHIP WITH COMCAST IN WHICH THEY ARE HOPING TO HAVE THE RESULTS SOON.**

**ACTION: APPROVED AS PRESENTED (RT, JN, RV, RR – Aye, DV - Absent)**

**VI.**

**BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

*On their own initiative, Board Members may make a brief announcement or a brief report on their own activities. They may ask questions for clarification, make a referral to staff or request staff place a matter of business on a future agenda (Govt. Code Section 54954.2a).*

**Supervisor Neves stated he attended the office Christmas gathering, Public Guardian/Veteran's Services Officer - Scott Holwell's retirement gathering, continued to announce basketball at Lemoore college and wrapped up Santa season 2025 and is ready for 2026.**

**Supervisor Thayer stated he attended the Kings Community Action Organization meeting where they were granted \$6.8 million for housing and stated to the public to reach out to KCAO for more information. He attended the Kings Waste and Recycling meeting, and Scott Holwell's retirement gathering. Supervisor Thayer gave his condolences to the family of Jon Rachford who recently passed away. Mr. Rachford served as a Kings County Board Supervisor for 12 years and was a pillar to our community.**

**Supervisor Valle wished everyone a Happy New Year and thanked our public safety departments who continued to work through the holidays and the County closure. He requested an update regarding the status of the Kettleman City pedestrian bridge curb, gutter and sidewalk projects and would like to conduct another Townhall soon. He congratulated Supervisor Neves on his 32 years as a County Board member, and he also provided his condolences to the family of Jon Rachford who was the District Two Supervisor prior to him.**

**Supervisor Robinson provided his condolences to the Rachford family and stated he spent his holidays at home with his family.**

- ◆ Staff Updates and/or Reports: **NONE**
- ◆ Board Correspondence: **Kyria Martinez stated the Board received various reports from the Finance Department for October, November and December 2025 including the Monthly Fund Balance Reports, Kings County Investment Pool Reports, Treasurer's Report of Cash and Investments and the Investment Pool Transaction Activity Reports. The Board received two separate letters, both dated November 21, 2025, from the California State Controller regarding the 2024-25 Special District Financial Transactions Report for CalPFA and the other for CalCHA.**



The Board also received correspondence dated December 10, 2025 from the Lemoore Cemetery District regarding reappointments to the Board of Trustees, a letter dated December 10, 2025 from California Moving and Storage Association regarding their Military Update Meeting that will take place on January 22, 2026, an application from the Alcoholic Beverage Control regarding the Office on Lacey received on January 5, 2026

- ◆ Upcoming Events: Kyría Martínez stated that Kings County Behavioral Health will host its Survivor of Suicide Loss Support Group on Wednesday, January 7, 2026, at 5:30 p.m. here on site,
- ◆ Information on Future Agenda Items: Kyría Martínez stated the following will be on the January 13, 2026, agenda: Administration – California Counties Foundation Series Institute Courses for another cohort, Appointment to the Planning Commission and Chemical Waste Management Quarterly Update; District Attorney – Resolution proclaiming January 2026 as Human Trafficking Awareness Month; Human Services Agency – In-Home Supportive Services Public Authority Fiscal Year 2025-26 Budget Increase; Information Technology – Second Amendment another contract; Library – Acceptance of a Leprino Foods Company Foundation Grant; Sheriff’s Office – Agreement for Technologies for Third Party Data Sharing.

**VII. CLOSED SESSION**

1. Government Code section 54956.9 (d)(1)  
 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
 Name of Case: Keri Rosas v. County of Kings, et al., Kings County Superior Court Case No. 25CU0383
2. Government Code section 54956.9  
 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
 Significant Exposure to Litigation Pursuant to paragraph (2) of subdivision (d) of section 54956.9 of the Government Code: One Cases  
 PUBLIC: NONE

**VIII. ADJOURNMENT**

The next regularly scheduled meeting will be held on Tuesday, January 13, 2026, at 9:00 a.m.

***FUTURE MEETINGS AND EVENTS***

|            |         |                                                                                   |
|------------|---------|-----------------------------------------------------------------------------------|
| January 13 | 9:00 AM | Regular Meeting                                                                   |
| January 20 | --      | Regular Meeting Canceled due to Dr. Martin Luther King Jr. Holiday on January 19. |
| January 27 | 9:00 AM | Regular Meeting                                                                   |
| February 3 | 9:00 AM | Regular Meeting                                                                   |

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# Central Valley Chapter January Military Update Meeting

Thursday, January 22, 2026

◆5:00PM No Host Cocktails ◆6:00PM Dinner, Live Auction and Guest Speakers◆

**Tachi Palace Casino Resort**  
**17225 Jersey Avenue**  
**Lemoore, CA 93245**

**Dinner Tariff: \$100.00**  
**BBQ Buffet**  
**(Tri Tip, Chicken and Baby Back Ribs)**

\*\*\*\*\*

**Please Bring a Door Prize for the Raffle!**

## Guest Speakers

CMSA Chairwoman Jeanette Homan and CMSA President Steve Weitekamp

along with a Panel of Industry Professionals:

Dan Hilton, ATA  
Tim Helenthal, National VL  
Brad Reineking, Charter  
Amy Kline, Suddath VL  
Mark Lundgren, Interstate VL

Auctioneer:  
John Cardoza

Special Guests:  
Jesse Garcia, TMO Coast Guard Alameda  
James Bode, TMO JPPSO SW

**Reservation Deadline is Friday, January 16, 2026**

**Please RSVP and submit your payment through this link**

**<https://california-moving-storage-associationcentral-valley-chapter.square.site/>**

**For Hotel Reservations call Tachi at 559-924-7751**  
**Please mention "CMSA room block" for a \$119.00 nightly rate!**

*If you have questions, please reach out to Rhonda at [rhondas@lemooremovers.com](mailto:rhondas@lemooremovers.com)  
or by phone at 559-924-5371 ext. 1009*

**No Holds or Reservations without payment in advance!**

*CMSA is a not-for-profit organization established under Internal Revenue Code Section 501(c) (6). Pursuant to tax law, contributions to section 501(c) (6) organizations are not deductible as charitable contributions on the donor's federal income tax return. They may be deductible as trade or business expenses if ordinary and necessary in the conduct of the taxpayer's business. Please consult your tax advisor for guidance.*





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** Human Services Agency – Wendy Osikafo/Christopher Narez

**SUBJECT:** IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FISCAL YEAR  
2025-26 BUDGET INCREASE

**SUMMARY:**

**Overview:**

The Kings County In-Home Supportive Services (IHSS) Public Authority (PA) is requesting approval to increase the IHSS PA Fiscal Year (FY) 2025-26 Adopted Budget due to additional funding received per County Fiscal Letter (CFL) 25/26-06. The IHSS PA manages the provider registry for the IHSS program which provides caregiving services to eligible elderly and disabled adults and children. The IHSS PA plays a key role in connecting IHSS recipients and caregivers and ensuring proper enrollment.

**Recommendation:**

- a. Approve the appropriation increase for the Human Services Agency In-Home Supportive Services Public Authority Budget Unit 510500 for Fiscal Year 2025-26 due to increased State General Fund allocations;
- b. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

The increase in allocation is \$96,728 and will be budgeted in the FY 2025-26 Adopted Budget in Budget Unit 510500 (IHSS PA). The increase will adjust the budget from \$668,932 to \$765,660. All costs associated with this program will be offset with State General Fund (SGF) allocations and Title XIX federal funds. There is no impact to the County General Fund with the recommended action.

**BACKGROUND:**

On September 23, 2025, the Board approved to establish appropriations and revenues for IHSS PA Budget Unit 510500. The appropriations and revenue were approved in the amount of \$668,932 based on the prior year SGF allocation and federal Title XIX drawdown.

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## Agenda Item

### IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FISCAL YEAR 2025-26

#### BUDGET INCREASE

January 13, 2026

Page 2 of 2

Since the adoption of the budget in September, CFL 25/26-06 was released, which included additional SGF for the PA Administration in the amount of \$48,364. When matched with Federal funds, this allocation will increase the funding the amount of \$96,728. The Human Services Agency is requesting Board approval to receive the additional funds and increase the appropriations and revenue accordingly to reflect a total IHSS PA expenditure budget for FY 2025-26 in the amount of \$765,660.

#### Expenditures

##### Detail

| Account Number        | DESCRIPTION                  | Adopted Budget<br>FY 25/26 | Amended FY 25/26     |
|-----------------------|------------------------------|----------------------------|----------------------|
| 92006                 | Communications               | \$ 372.00                  | \$ 372.00            |
| 92027                 | Memberships                  | \$ 7,750.00                | \$ 7,750.00          |
| 92033                 | Postage And Freight          | \$ 3,206.00                | \$ 3,206.00          |
| 92035                 | Printing/Stores              | \$ -                       | \$ -                 |
| 92037                 | Prof & Spec Services         | \$ 591,965.00              | \$ 688,693.00        |
| 92058                 | Rents & Leases - Software    | \$ 34,075.00               | \$ 34,075.00         |
| 92063                 | Special Dept                 | \$ 5,250.00                | \$ 5,250.00          |
| 92068                 | Purchasing Expense           | \$ 2,308.00                | \$ 2,308.00          |
| 93038                 | Cost Allocation Plan Charges | \$ 5,365.00                | \$ 5,365.00          |
| 93048                 | Info Tech Services           | \$ 18,641.00               | \$ 18,641.00         |
| <b>Total Services</b> |                              | <b>\$ 668,932.00</b>       | <b>\$ 765,660.00</b> |

##### Detail By Revenue Category

| Account Number       | DESCRIPTION                 |                      |                      |
|----------------------|-----------------------------|----------------------|----------------------|
| 85007                | ST AID - WEL Administration | \$ 334,466.00        | \$ 382,830.00        |
| 86012                | FED AID IHSS PUBLIC AUTH    | \$ 334,466.00        | \$ 382,830.00        |
| <b>Total Revenue</b> |                             | <b>\$ 668,932.00</b> | <b>\$ 765,660.00</b> |

KINGS COUNTY  
OFFICE OF THE AUDITOR-CONTROLLER  
BUDGET APPROPRIATION AND TRANSFER FORM

|                  |          |
|------------------|----------|
| Auditor Use Only |          |
| Date _____       |          |
| J/E No. _____    |          |
| Page _____       | of _____ |

**(A) New Appropriation**

| Expenditures: |                       |                      |          |           |             |                      |
|---------------|-----------------------|----------------------|----------|-----------|-------------|----------------------|
| FUND NAME     | DEPT. NAME            | ACCOUNT NAME         | FUND NO. | DEPT. NO. | ACCOUNT NO. | APPROPRIATION AMOUNT |
| General Fund  | Human Services Agency | Prof & Spec Services | 100000   | 510500    | 92037       | 96,728.00            |
|               |                       |                      |          |           |             |                      |
|               |                       |                      |          |           |             |                      |
| <b>TOTAL</b>  |                       |                      |          |           |             | 96,728.00            |

  

| Funding Sources: |                       |                                |          |           |             |                      |
|------------------|-----------------------|--------------------------------|----------|-----------|-------------|----------------------|
| FUND NAME        | DEPT. NAME            | ACCOUNT NAME                   | FUND NO. | DEPT. NO. | ACCOUNT NO. | APPROPRIATION AMOUNT |
| General Fund     | Human Service Agency  | St Aid- Welfare Administration | 100000   | 510500    | 85007       | 48,364.00            |
| General Fund     | Human Services Agency | Fed Aid- IHSS Public Auth      | 100000   | 510500    | 86012       | 48,364.00            |
|                  |                       |                                |          |           |             |                      |
| <b>TOTAL</b>     |                       |                                |          |           |             | 96,728.00            |

**(B) Budget Transfer:**

| Transfer From: |            |              |          |           |             |                              |
|----------------|------------|--------------|----------|-----------|-------------|------------------------------|
| FUND NAME      | DEPT. NAME | ACCOUNT NAME | FUND NO. | DEPT. NO. | ACCOUNT NO. | Amount to be Transferred Out |
|                |            |              |          |           |             |                              |
|                |            |              |          |           |             |                              |
|                |            |              |          |           |             |                              |
| <b>TOTAL</b>   |            |              |          |           |             |                              |

  

| Transfer To: |            |              |          |           |             |                       |
|--------------|------------|--------------|----------|-----------|-------------|-----------------------|
| FUND NAME    | DEPT. NAME | ACCOUNT NAME | FUND NO. | DEPT. NO. | ACCOUNT NO. | Amount Transferred In |
|              |            |              |          |           |             |                       |
|              |            |              |          |           |             |                       |
|              |            |              |          |           |             |                       |
| <b>TOTAL</b> |            |              |          |           |             |                       |

Explanation: (Use additional sheets or expand form for more data entry rows or additional narrative, if needed.)

Dept. of Finance Approval \_\_\_\_\_

Department Head Wendy Asikah

Administration Approval Michael Amin

Board Approval \_\_\_\_\_

BOS meeting date: \_\_\_\_\_





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** Library – Tanya Russell/Ashley Nuhfer

**SUBJECT:** LEPRINO FOODS COMPANY FOUNDATION GRANT ACCEPTANCE

**SUMMARY:**

**Overview:**

The Kings County Library is the community's resource for lifelong learning, providing books, information, and resources that support the educational, cultural, and recreational needs of Kings County residents. Following the Board-approved submission of a grant application, the Leprino Foods Company Foundation has awarded the Kings County Library's Lemoore Branch a total of \$123,500 in support of enhanced educational services for the branch's Children Room.

**Recommendation:**

- a. Consider authorizing the Library to accept funds from Leprino Foods Company Foundation for shelving, furnishings, and educational sensory play items for the Lemoore Branch Library Children's Room;
- b. Adopt the budget change. (4/5 vote required)

**Fiscal Impact:**

There is no impact to the General Fund. Grant funds of \$123,500 will be deposited in the Library Fund in Budget Unit 620000.

**BACKGROUND:**

On June 6, 2023, the Kings County Board of Supervisors approved the acceptance of funds in the amount of \$7,019,852 from the California State Library's Building Forward Infrastructure Grant Program to address life-safety, infrastructure, and critical maintenance needs for the Lemoore Branch Library. The funding provided does not cover the cost of furnishings.

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **LEPRINO FOODS COMPANY FOUNDATION GRANT ACCEPTANCE**

**January 13, 2026**

**Page 2 of 2**

On October 7, 2025, the Board adopted Resolution No. 25-074 authorizing the Library Director to submit a grant application to the Leprino Foods Company Foundation requesting funding for the Lemoore Branch Library. Following submission, the Library received a total of \$123,500, exceeding the original estimate of \$50,000.

Of the awarded amount, approximately \$50,000 will be allocated to purchase shelving for the Children's Room, \$60,000 will be allocated to purchase furniture, and \$13,500 will be allocated to purchasing sensory play items that support early literacy and learning.







# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** Sheriff's Office – Dave Putnam

**SUBJECT:** AGREEMENT WITH PEREGRINE TECHNOLOGIES, INC. FOR THIRD-PARTY DATA SHARING

**SUMMARY:**

**Overview:**

The Kings County Sheriff's Office requests approval of an agreement with Peregrine Technologies, Inc. for Third-Party data sharing.

**Recommendation:**

Approve the agreement with Peregrine Technologies, Incorporated for third-party data sharing effective January 13, 2026 through November 25, 2027.

**Fiscal Impact:**

There is no impact to the General Fund. The agreement is for data sharing only, and does not involve any exchange of funds.

**BACKGROUND:**

On November 26, 2024, the Board approved an agreement with Peregrine Technologies, Inc. for a unified data platform for a term of November 26, 2024 through November 25, 2027. The unified data platform is an end-to-end software system that takes the multiple data systems that the Sheriff's Office uses and cross analyzes the data. It can also cross analyze the data from other participating law enforcement and public safety agencies. The third-party data sharing agreement, effective for the term of the initial agreement with Peregrine Technologies, Inc. is to authorize the sharing of law enforcement data with Peregrine Technologies, Inc. customers within the approved law enforcement network as permitted by applicable laws, rules, and regulations, and authorizes Peregrine Technologies, Inc. to enable such sharing via their platform. Should an agency not want certain law enforcement data to be made available to certain other approved agencies, the agency must

(Cont'd)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **AGREEMENT WITH PEREGRINE TECHNOLOGIES, INC. FOR THIRD-PARTY DATA SHARING**

**January 13, 2026**

**Page 2 of 2**

identify the applicable law enforcement data to Peregrine Technologies, Inc. in writing and work together with them to restrict the sharing of that law enforcement data with such approved agencies. The Peregrine Technologies, Inc. platform provides access controls that enable its customers to conceal any piece of law enforcement data based on its record type (such as, but not limited to, evidence, person, or vehicle), its record properties (such as, but not limited to, case number, name, or phone number), and any combination thereof.

The agreement has been approved by County Counsel as to form.

## THIRD-PARTY DATA SHARING AUTHORIZATION

THIS THIRD-PARTY DATA SHARING AUTHORIZATION (this “Authorization”) is entered into as of January \_\_\_, 2026, between County of Kings, a political subdivision of the State of California (“County”) on behalf of its Sheriff’s Office (“Agency”) and **Peregrine Technologies, Inc.**, a Delaware corporation with a mailing address at P.O. Box 7775 #69596, San Francisco, California 94120 (“Peregrine”) (singularly a “Party,” collectively the “Parties”).

WHEREAS, Peregrine provides, among other products and services, a proprietary hosted real-time decision and operations management platform for use by public safety agencies (such as Agency) (the “Peregrine Platform”);

WHEREAS, the parties have an existing agreement, Kings County Agreement No. 24-209, which was previously entered into on or about November 26, 2024, and is at times referred to herein as the Peregrine Agreement;

WHEREAS, Agency is a Peregrine customer and user of the Peregrine Platform; and

WHEREAS, in accordance with the terms of this Authorization, Agency desires to share and receive certain law enforcement-related data (“Law Enforcement Data”) via the Peregrine Platform with other Peregrine Public Law Enforcement customers within the following territories: State of California (the “Approved Law Enforcement Network”).

NOW, THEREFORE, in consideration of the mutual acknowledgements identified herein, Agency agrees as follows:

### 1. AUTHORIZED RELEASE OF LAW ENFORCEMENT DATA

A. Sharing of Law Enforcement Data. Agency authorizes the sharing of Law Enforcement Data with Peregrine customers within the Approved Law Enforcement Network (“Approved Agencies”) as permitted by applicable laws, rules, and regulations, and authorizes Peregrine to enable such sharing via the Peregrine Platform. Should Agency not want certain Law Enforcement Data to be made available to certain other Approved Agencies, Agency must identify the applicable Law Enforcement Data to Peregrine in writing and work together with Peregrine to restrict the sharing of that Law Enforcement Data with such Approved Agencies. The Peregrine Platform provides access controls that enable its customers (including Agency) to conceal any piece of Law Enforcement Data based on its record type (such as, but not limited to, Evidence, Person, or Vehicle), its record properties (such as, but not limited to, Case Number, Name, or Phone Number), and any combination thereof.

Agency shall work with Peregrine to articulate, in writing, the restrictions pertaining to the Approved Agencies allowed to access shared Law Enforcement Data

and the data types not to be shared with other Approved Agencies (the “Sharing Framework”). The Sharing Framework is a precondition to enabling and implementing data sharing in the Peregrine Platform and must be finalized prior to the activation of the data sharing feature. Agency shall obtain any third-party consents or approvals necessary to enable the sharing of such Law Enforcement Data in accordance with this Authorization and the Sharing Framework.

For purposes of clarity, this Authorization does not require Agency to share Law Enforcement Data with any other Peregrine customer.

B. Limitation on Law Enforcement Data Sharing. Agency shall only share or release Law Enforcement Data to authorized representatives of Approved Agencies who have an approved login and password to the Peregrine Platform (“Authorized Users”) and who have a need and/or right to know information contained within the Law Enforcement Data under the Sharing Framework.

Agency retains the right to withhold any specific record or any category of records from being shared for any reason and at any time, either by independently restricting records or by requesting Peregrine to do so. Any disputes or requests to share withheld records shall be resolved between the appropriate authorized personnel of Agency and each Approved Agency under any applicable laws, rules, regulations, policies and standards.

C. Compliance with Laws. Agency acknowledges that Peregrine’s customers are generally subject to laws, rules, regulations, policies, and standards requiring public disclosure of certain government materials, meetings, and records (“Sunshine Laws”). While Law Enforcement Data shared via the Peregrine Platform via this Authorization will be subject to such Sunshine Laws to the extent applicable, Agency agrees to use reasonable efforts to ensure any Law Enforcement Data received from another Approved Agency is maintained as confidential and only Authorized Users shall be permitted to obtain the applicable Law Enforcement Data. Any Law Enforcement Data obtained by Agency shall only be used for purposes that are consistent with existing law. Agency does not waive any exemption under any Sunshine Laws or any other laws, rules, regulations, policies, or standards that may apply to the Law Enforcement Data.

Further, Agency acknowledges that sharing Law Enforcement Data via the Peregrine Platform in accordance with this Authorization is subject to the applicable laws, rules, regulations, policies, and standards of the jurisdiction in which Agency is based controlling the release of information, access control, retention of records and reporting duties. Agency acknowledges that it is Agency’s and each other Approved Agency’s obligation to comply with the foregoing connection with the sharing of Law Enforcement Data with each other over the Peregrine Platform.

///

## **2. LAW ENFORCEMENT DATA OWNERSHIP**

A. Ownership. Agency retains ownership of all of its respective Law Enforcement Data. Agency and each other Approved Agency is responsible for creating, updating, and deleting data (including Law Enforcement Data) in its own systems of record according to its own retention policies. Agency shall make reasonable efforts to ensure the completeness and accuracy of its Law Enforcement Data.

B. Release of Information. Agency shall authorize the release of Law Enforcement Data only to Approved Agencies authorized under the Sharing Framework to receive such Law Enforcement Data.

C. Unauthorized Requests. If Agency receives a request for Law Enforcement Data stored on the Peregrine Platform by anyone who is not authorized to receive such Law Enforcement Data under the Sharing Framework, Agency shall refer the request to the Approved Agency that owns, created, or originated the requested Law Enforcement Data (“Source Agency”).

D. Public Record Requests, Subpoenas and Court Orders. If Agency receives a public records request, subpoena, or court order (“Legal Request”) for Law Enforcement Data that was not owned, created, or originated by it, Agency shall refer the requestor to the appropriate Source Agency.

## **3. USER ACCESS**

A. Login Application Process. Agency shall designate an Authorized User with administrative privileges to govern its Law Enforcement Data-sharing policy (the “Manager”). The Manager is responsible for managing permissions and access regarding Law Enforcement Data sharing for each Authorized User. Agency agrees that Authorized Users shall be limited to current authorized representatives who are legally authorized to review criminal history data for crime prevention and detection purposes. Each potential user shall submit a request for a login and password to the Manager or their designee. The Manager shall have the sole discretion to deny or revoke individual access for Agency’s Authorized Users.

B. Login Assignment. Each Authorized User will be issued a user login and a password by the Manager. Authorized Users may be assigned to groups that have varying levels of access rights based on their roles and functions within Agency’s organization, as well as the level of sensitivity or restriction applicable to different pieces of data or information.

C. Termination of Logins. Manager is responsible for the timely removal of any login accounts associated with Authorized Users who leave Agency, no longer qualify for access to the Peregrine Platform, or are denied access by the Manager for any other reason.

D. Intended Use. Agency shall ensure that each Authorized User utilizes Law Enforcement Data received from other Approved Agencies solely for law enforcement purposes and in accordance with applicable laws, rules, regulations, policies, and standards and any authorized purpose.

E. Limitations on Use of Logins. Agency shall ensure that each Authorized User shall not access Law Enforcement Data by using a name or password that was assigned to another Authorized User. Agency will ensure that each Authorized User does not give his or her password to any other person, including another Authorized User, to access the Peregrine Platform.

F. Audit Trail. Each action taken by an Authorized User (such as, but not limited to Searches, Downloads, Shares, and Views) will be logged in the Peregrine Platform and will include a Case Number where applicable in an audit trail of Authorized User actions. Any requests for the audit logs of transactions taken in the Peregrine Platform made by Authorized Users, representatives internal to Agency (such as, but not limited to Internal Affairs personnel, supervisory personnel, or Records staff), or elected bodies overseeing Agency (such as, but not limited to a County Board of Supervisors or City Council) shall be made in writing to the Manager, who shall provide the logs to the requestor within a reasonable amount of time and in accordance with applicable laws. Manager (or their designees) will conduct routine reviews of all audit information to confirm that the Law Enforcement Data conducted hereunder sharing maintains compliance with applicable Agency policies. The frequency and content of these reviews will be determined by each Manager, based on relevant applicable state law.

G. CJIS Compliance. Agency and all Authorized Users shall comply with the U.S. Department of Justice Criminal Justice Information Services Security Policy (“CJIS Policy”), including any revisions to the CJIS Policy that may be implemented after the Effective Date of this Authorization. For the avoidance of doubt, this provision does not alter the obligations of Peregrine to comply with the CJIS Policy as required by the parties’ Peregrine Agreement or applicable law.

#### **4. CONFIDENTIALITY OF INFORMATION**

A. Law Enforcement Data Confidentiality. Information in a Peregrine Platform account is confidential and is not subject to public disclosure, except as required by applicable law. Only Authorized Users are allowed to view and use the information in a Peregrine Platform account. Otherwise, the Law Enforcement Data shall be kept confidential for purposes of not compromising active investigations or undercover operations, or otherwise jeopardizing officer or public safety, or Agency’s ability to perform its duties.

B. Internal Requests for Law Enforcement Data. An Authorized User who receives a request from a non-authorized requestor for information in a Peregrine

Platform account shall not release that information but may instead refer the requestor to the Source Agency.

C. Removal or Editing of Records. Agency and each Approved Agency shall determine their own schedule for record deletion and other edits to their own data in their systems of record. This will be determined by the Agencies' policies and/or applicable legal requirements.

## **5. RELATIONSHIP TO CUSTOMER AGREEMENT**

A. For clarity, the terms of this Authorization do not modify or otherwise affect the terms of any subscription agreement or other agreement in place between Agency and Peregrine (the "Peregrine Agreement") except that Agency agrees that, notwithstanding any term of any Peregrine Agreement, Peregrine's enablement of and activities with respect to the activities described in this Authorization shall not be considered a breach of the Peregrine Agreement. This Authorization will otherwise be subject to, and is governed by, the terms and conditions of the Peregrine Agreement (as modified by this Authorization).

B. Agency acknowledges that Peregrine has indicated that it will implement this Authorization once signed and will use reasonable efforts to implement any modifications or requests from Agency and other Approved Agencies with regard to the Sharing Framework for the duration of this Authorization.

## **6. EFFECTIVENESS OF AUTHORIZATION**

This Authorization will commence upon its execution by Agency. It may be terminated at any time, with or without notice, by Agency or Peregrine revoking Law Enforcement Data sharing access from Agency and/or all other Approved Agencies (as applicable).

## **7. COUNTERPARTS**

This Agreement may be signed in counterparts, each of which shall be deemed to be an original. The Parties agree that the digital signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Any digital signature shall have the same legal validity and enforceability as a manually executed signature or use of a paper-based record keeping system to the fullest extent permitted by applicable law.

## **8. SIGNATURES**

The individual executing this Authorization represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Authorization on behalf of Agency and Peregrine, respectively.

IN WITNESS WHEREOF, the Parties executed this Agreement the day and year first written above.

COUNTY OF KINGS

PEREGRINE TECHNOLOGIES, INC.,

By: \_\_\_\_\_  
Rusty Robinson, Chairman  
Kings County Board of Supervisors

By: Paige Burley 12/09/2025  
Paige Burley  
Head of Training and Client Advocacy

ATTEST

By: \_\_\_\_\_  
Catherine Venturella, Clerk of the Board

APPROVED AS TO FORM  
Laurie Avedisian-Favini, County Counsel  
County of Kings

By:   
Amanda C Savage, Deputy County Counsel



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** Administration – Kyria Martinez/Michael Amin

**SUBJECT:** CALIFORNIA COUNTIES FOUNDATION SERIES CSAC INSTITUTE COURSES

**SUMMARY:**

**Overview:**

The California Counties Foundation, Inc. (Foundation) has prepared a new Memorandum of Understanding (MOU) with Kings County to participate in a series of California State Association of Counties (CSAC) Institute courses for the 2026 program cycle in conjunction with Fresno, Tulare, and Madera Counties. The program will be hosted at County-provided facilities by Fresno County from January 16, 2026 through October 16, 2026, and includes 10 credential courses offered to participants from Kings County, including 13 Kings County participants, and other partnering counties.

**Recommendation:**

**Authorize the County Executive Officer to sign the Memorandum of Understanding with California Counties Foundation, Inc., for Kings County’s participation in the regional California State Association of Counties Institute credential program effective January 16, 2026 through October 16, 2026.**

**Fiscal Impact:**

The County will provide payment for 13 participants at the per-person credential rate for the 2026 program (\$215 per participant per course). The total cost for 13 participants attending 10 courses is \$27,950. The General Fund cost is approximately \$9,460, as the remaining amount will be absorbed through non-general fund departments. Departments will absorb the cost of their shared cost throughout the 9 participating departments in the current Fiscal Year 2025-26 budget.

(Cont’d)

BOARD ACTION:

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **CALIFORNIA COUNTIES FOUNDATION SERIES CSAC INSTITUTE COURSES**

**January 13, 2026**

**Page 2 of 2**

#### **BACKGROUND:**

CSAC represents California's 58 counties at the state and federal levels and provides statewide leadership, advocacy, and education on county governance. The CSAC Institute, operated exclusively by the California Counties Foundation, Inc. (CCF) on behalf of CSAC, delivers professional development, research, and credential-based training programs specifically designed for county officials and staff.

For the 2026 program cycle, Kings County will have 13 participants enrolled in the 10-course credential series, which will be hosted by Fresno County from January 16, 2026 through October 16, 2026. Fresno County will provide classroom facilities and on-site support. The MOU also guarantees Kings County a minimum of 13 reserved seats in each course.

13 representatives from various county departments, including Administration, Behavioral Health, Community Development Agency, Fire, Human Resources, Human Services, Library, Public Health, and Public Works, will participate in the program.

This agreement qualifies as a sole-source procurement because CCF, operating the CSAC Institute for Excellence in County Government, is the sole provider of the CSAC Institute credentialing courses described in the attached MOU. CSAC is the statewide organization representing all 58 California counties, and participation in CSAC Institute programs is available exclusively to member counties through its affiliated nonprofit foundation, CCF. These courses are uniquely developed, owned, and delivered by CSAC's CCF and are not offered by any other organization, vendor, or academic institution. As a result, competitive bidding is not feasible, and contracting directly with CCF is the only method by which Kings County can participate in the statewide CSAC Institute program. The Purchasing Manager has reviewed and approved the sole-source justification for this agreement.

The MOU has been reviewed and approved by County Counsel as to form, and by Risk Management for compliance with safety and liability standards.



**Memorandum of Understanding  
Between the California Counties Foundation, Inc.,  
and Kings County  
to Participate in a Series of CSAC Institute Courses**

October 28, 2025

The California Counties Foundation, Inc. (Foundation) enters into this Memorandum of Understanding (MOU) with the County to participate in a series of CSAC Institute Courses, which falls within FY 2025/26 and FY 2026/27, in a program hosted at county-provided facilities by Fresno County from January 16th, 2026 to October 16th, 2026.

**A. The Foundation will provide the following:**

1. Ten Institute courses chosen by the three counties in consultation with the Foundation.
2. On-line registration.
3. Marketing through semester schedule, website, monthly email campaigns, and electronic newsletter.
4. Course design and associated instruction costs, including faculty fees and travel expenses.
5. All arrangements for instructor, instructor travel, and course materials.
6. Printing and shipping course materials, name tents, sign-in sheets, and framed credentials upon conclusion of the course series for participants satisfying the credential requirements.
7. Arrangement and payment for morning coffee and lunch.
8. Reduced registration for all County participants registered and paid directly by the County through annual or quarterly invoices.
9. Three credits per course for each participant towards the CSAC Institute Credential.

**B. In 2026 Fresno County will be the Host County. The Host County will provide the following:**

1. Classroom facilities for up to 55 participants.
2. Classroom equipment, including computer, projector, screen, audio connections for computer, easel pad and easel, markers, and microphones, as needed.
3. County coordination of registration of County participants.
4. Staff support to assist with room, food logistics, and registration.
5. On-site staff for registration sign-in, participant welcome, and instructor introduction.
6. Designated staff member to receive course materials and transfer to classroom.

**C. Other considerations in this Agreement:**

1. Minimum guaranteed payment for 13 participants at the Credential per-person rate (2026 rate of \$215.00 per participant) for the 10 County-selected CSAC Institute courses. Any participants added by the Host County after the first course is completed will be charged a pro-rated rate of \$215.00 for each of the courses remaining in the curriculum. Such participants may complete the courses needed for the Institute's ten-course credential by registering for the needed courses as outlined in Section F (3) of this Agreement.
2. A minimum number of 13 seats in each course will be reserved for the County.
3. County coordination of registration of County participants, including a list of participants sent to the Institute one month prior to the program start.
4. Courses will be open to staff and elected officials from all California counties.
5. Host County will email an electronic copy of the completed course sign-in sheet to Institute staff within one business day of course conclusion.

6. CSAC will invoice, as arranged, for group course registrations. Invoices are due in 30 days. If, for unforeseen circumstances, including, but not limited to, the unavailability of the instructor due to illness or restricted travel due to weather, a course cannot move forward as planned, the Foundation may, at its sole discretion, do any of the following: (a) transition the course to an alternative format (for example, a remote instructor format); (b) provide a substitute instructor; (c) reschedule the course; or (d) cancel the course, in which case all paid registrations will be refunded, and the County will not be obligated for any Foundation expenses related to that course.
7. Host County with concurrence of other participating counties may cancel a course up to 30 days in advance with no penalty. Cancellation within 30 days is subject to a 50% payment of the minimum guarantee (currently \$1397.50)

#### **D. Indemnification:**

Each party shall defend, indemnify and hold the other parties, their officials, officers, employees, agents and volunteers, harmless from and against any and all liability, loss, expenses (including reasonable attorney's fees), or claims for injury or damage arising out of the performance of this agreement, but only in proportion to and to the extent such liability, loss, expenses (including reasonable attorney's fees), or claims for injury or damage are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party, its officials, officers, employees, agents, subcontractors, or volunteers.

#### **E. Insurance:**

1. Without limiting any Party's duties of defense and indemnification, each Party shall obtain, from an insurance carrier authorized to transact business in the State of California, and maintain continuous during the term of this agreement Commercial General Liability Insurance or participation in a self-insurance program, including coverage for owned and non-owned automobiles, and other insurance necessary to protect the other Parties and the public with limits of liability of not less than \$1 million combined single limit bodily injury and property damage.
2. Each party shall obtain and maintain continuously required Workers' Compensation and Employer's Liability Insurance or participation in a self-insurance program, with an insurance carrier authorized to transact business in the State of California, covering the full liability for compensation to those employed by the Party.
3. Each Party shall provide the other Parties evidence of required insurance protection reflecting the limits of liability provided by the policy of insurance before the effective dates of the agreement.
4. Foundation understands and agrees that County is self-insured with respect to its automobiles and general liability exposures, and its workers' compensation and employment liabilities exposures, and shall remain self-insured throughout the term of this agreement.

#### **F. Payment Structure and Billing Preference**

##### **Payment Structure and Billing Preference**

13 participants at \$215.00/participant/course x 10 courses + = **\$27,950.00**

We will invoice in advance of the program for the full amount unless other arrangements are made.

If a participant(s) misses one or more of the cohort courses as outlined in the curriculum, they can make up that course(s) through another on-site or virtual offering at the Institute rate of \$215.00/course. They are to notify Institute staff to register and pay for the course. Credit card payments are preferred. Payments for make-up courses will be made outside of this agreement.

**Signatures**

The undersigned have agreed to the terms and conditions identified above.

|                                                                               |                                                                                                |                   |
|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------|
| <hr/> <p>Kyria Martinez<br/>Chief Administrative Officer<br/>Kings County</p> | <hr/> <p>Paul Danczyk<br/>Chief Operating Officer<br/>California Counties Foundation, Inc.</p> | <hr/> <p>Date</p> |
|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------|

**Contact Information**

Kyria Martinez  
Chief Administrative Officer  
Kings County  
1400 W. Lacey Blvd.  
Hanford, CA 93230  
559-852-2370  
Kyria.Martinez@co.kings.ca.us

Paul Danczyk  
Chief Operating Officer  
California Counties Foundation, Inc.  
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Sacramento, CA 95814  
916-599-7986  
[pdanczyk@counties.org](mailto:pdanczyk@counties.org)

|                               |
|-------------------------------|
| For internal CSAC Use<br>Only |
|-------------------------------|

APPROVED AS TO FORM  
Laurie Avedisian-Favini, County Counsel

By: Jennifer Thompson  
Jennifer Thompson, Deputy County Counsel

RISK MANAGEMENT APPROVED AS TO INSURANCE

S. Poots  
Sarah Poots, Risk Manager





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** District Attorney- Sarah Hacker

**SUBJECT:** RESOLUTION PROCLAIMING JANUARY 2026 AS NATIONAL SLAVERY AND HUMAN TRAFFICKING AWARENESS MONTH

**SUMMARY:**

**Overview:**

The Kings County District Attorney’s Office is seeking approval to officially recognize January 2026 as National Slavery and Human Trafficking Awareness Month.

**Recommendation:**

Adopt a Resolution proclaiming the month of January 2026 as National Slavery and Human Trafficking Awareness Month in Kings County.

**Fiscal Impact:**

There is no impact to the General Fund. Awareness activities related to National Slavery and Human Trafficking Awareness Month will be conducted within the existing resources of the Kings County District Attorney’s Office.

**BACKGROUND:**

More than 20 years ago, the Trafficking Victims Protection Act of 2000 (TVPA) enshrined the United States’ commitment to combating human trafficking domestically and internationally. In 2010, by presidential proclamation, President Obama declared January as “National Slavery and Human Trafficking Prevention Month” and every year since, each subsequent president has followed this tradition.

January serves as a time to collectively recognize the profound impact of human trafficking on communities. Support is extended to survivors, as well as to individuals and agencies working tirelessly to create a future where fear and exploitation are replaced with true freedom.

(Cont’d)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **RESOLUTION PROCLAIMING JANUARY 2026 AS NATIONAL SLAVERY AND HUMAN TRAFFICKING AWARENESS MONTH**

**January 13, 2026**

**Page 2 of 2**

During National Human Trafficking Prevention Month, the District Attorney's Office encourages the community to learn about human trafficking and report tips or seek help by contacting the National Human Trafficking Hotline at 1-888-373-7888.

The resolution has been reviewed and approved by County Counsel as to form.

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF KINGS, STATE OF CALIFORNIA

\*\*\*\*\*

IN THE MATTER OF PROCLAIMING  
JANUARY 2026 NATIONAL SLAVERY  
AND HUMAN TRAFFICKING  
PREVENTION MONTH

RESOLUTION NO. \_\_\_\_\_

\_\_\_\_\_ /

WHEREAS, more than 20 years ago, the Trafficking Victims Protections Act of 2000 (TVPA) enshrined the United States' commitment to combating human trafficking domestically and internationally; and

WHEREAS, in 2010, by Presidential Proclamation, January was declared "National Slavery and Human Trafficking Prevention Month, and every year since, each President has followed this tradition; and

WHEREAS, we collectively pause during the month of January to acknowledge the impact on our communities and stand with survivors, allied individuals, and agencies committed to building a future where people live free from fear and exploitation; and

WHEREAS, during National Slavery and Human Trafficking Prevention Month, we encourage the community to learn about human trafficking and where to report a tip or ask for help; and

WHEREAS, we encourage contacting the National Human Trafficking Hotline at 1-888-373-7888.

NOW, THEREFORE, the Board of Supervisors of the County of Kings, State of California, does hereby proclaim January 2026 National Slavery and Human Trafficking Prevention Month in Kings County and urges all citizens to observe this day to remember those affected by human trafficking.

The foregoing resolution was adopted upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_ at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors  
ABSTAIN: Supervisors

---

Rusty Robinson,  
Chairperson of the Board of Supervisors  
County of Kings, State of California

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_ day of \_\_\_\_\_, 2026.

---

Catherine Venturella,  
Clerk of said Board of Supervisors



# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** Information Technology – John Devlin  
Human Resources – Carolyn Leist

**SUBJECT:** SECOND AMENDMENT TO CHERRYROAD CONTRACT

**SUMMARY:**

**Overview:**

Kings County has a Master Services Agreement with CherryRoad Technologies (CherryRoad) for support of the PeopleSoft system, executed by the Board on May 10, 2016, agreement number 16-034.1. The Master Services Agreement was renegotiated on June 22, 2021, agreement number 21-066. This request is to approve a second amendment to the contract.

**Recommendation:**

**Approve the second amendment with CherryRoad for additional support hours effective January 13, 2026 through January 12, 2027.**

**Fiscal Impact:**

This amendment will result in a one-time charge of \$43,200. The funding for this amendment is included in the Human Resources Fiscal Year 2025-26 Adopted Budget in Budget Unit 140000.

**BACKGROUND:**

Recent expansions in leave entitlements under the California Family Rights Act (CFRA) and the Family and Medical Leave Act (FMLA) have significantly increased complexity for both employees, payroll and Human Resources. Under the revised CFRA, employers are required to provide job-protected leave, and eligibility and definitions of “family member” have been broadened to include siblings, grandparents, grandchildren, domestic partners, adult children and others, which may not mirror the same definitions and eligibility requirements for FMLA. With the increase in leave-type permutations, the traditional time-reporting framework is no longer sufficient to capture the nuance required for job protection, paid versus unpaid time, intermittent leave, and

(Cont’d)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed and adopted  
on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **SECOND AMENDMENT TO CHERRYROAD CONTRACT**

**January 13, 2026**

**Page 2 of 2**

audit/recordkeeping obligations. For example, tracking leave usage under FMLA requires dedicated time-reporting codes to support accurate monitoring and compliance, and the same for CFRA.

Human Resources and the Finance Department met with CherryRoad to determine the best method to do time reporting tracking within the PeopleSoft system for the many leave reasons, including vacation, sick, comp time taken, and the entitlements that tie to those leave reasons. Rather than continuously adding time-reporting codes, which risks errors made by employees a simpler solution was recommended by CherryRoad. This system will provide a streamlined workflow to help employees and the department liaisons appropriately account for their leave entitlements consistent with the law. The modification to the system will reduce the number of codes employees must self-select, minimize the administrative burden on payroll and Human Resources for time reporting adjustments, and improve compliance and consistency across the county.

The agreement is retroactive due to the internal review process and the provider's time to address the changes recommended by the County, which resulted in the item not being presented at the targeted December Board meeting.

This amendment has been reviewed and approved as to form by County Counsel.

Agreement No. \_\_\_\_\_

**COUNTY OF KINGS**  
**SECOND AMENDMENT TO THE AGREEMENT FOR SERVICES**  
**BETWEEN COUNTY OF KINGS AND CHERRYROAD TECHNOLOGIES INC.**

THIS SECOND AMENDMENT is made on this \_\_\_\_\_ day of December, 2025, by and between the County of Kings, a political subdivision of the State of California (“County”) and CherryRoad Technologies Inc., a Florida corporation (“Consultant”) (singularly a “Party” and collectively the “Parties”).

**RECITALS**

WHEREAS, County and Consultant entered into Agreement No. 21-066 on June 22, 2021, to provide managed application support services for the PeopleSoft system (“Agreement”); and

WHEREAS, the Parties entered into First Amendment No. 21-066.1 (“First Amendment”) on October 17, 2023, to amend the Agreement to incorporate a revised Statement of Work; and

WHEREAS, Section 6 of the Agreement authorizes the Parties to modify the Agreement’s terms by a written amendment, executed by the Parties; and

WHEREAS, the Parties now intend to further amend the Agreement to add additional support hours for Contractor to modify the County’s timesheet layout and streamline the process and coding for tracking of time reporting.

NOW, THEREFORE, the Parties agree to amend the Agreement as follows:

1. Section 1 (“Scope of Services”) shall be amended to read as follows:

“1. SCOPE OF SERVICES

The County hereby engages Contractor and Contractor shall do, perform, and carry out the services set forth in **Revised Exhibit A**, the Statement of Work, as attached to the First Amendment and **Exhibit C**, Change Request #1, as attached to the Second Amendment (collectively, the “Services”).”

2. The first paragraph of Section 2 (“Responsibilities of Contractor”) shall be amended to read as follows:

“2. RESPONSIBILITIES OF CONTRACTOR

Contractor possesses the requisite skills necessary to perform the work under this Agreement and the County relies upon such skills. Contractor shall, at all times utilizing its ability, experience and talent, faithfully, industriously and professionally perform the work set forth in **Revised Exhibit A** and **Exhibit C** to the County's reasonable satisfaction. The County's acceptance of Contractor's work does not constitute a release of Contractor from its professional responsibility."

3. The first paragraph of Section 3 ("Compensation") shall be amended to read as follows:

"3. COMPENSATION

Contractor shall not be entitled to nor receive from the County any additional consideration, compensation, or other remuneration for services rendered under this Agreement except as set forth in **Revised Exhibit A** and **Exhibit C**, this Agreement, or as otherwise mutually agreed to by the Parties."

4. The following language shall be added to the Agreement as Section 32:

"32. DATA PROTECTION AND SECURITY

Contractor shall establish and adhere to secure data handling procedures which prioritize confidentiality and integrity. Contractor agrees that it shall not disclose or share any personally identifiable information (PII), or other sensitive data, obtained during the course of its performance under the terms of this Agreement unless required by law or legal process. To the extent that Contractor shall have access to, handle, host, or transmit County data, which includes data related to County employees, Contractor shall make all good faith efforts to safeguard County's data, this includes implementing and maintaining reasonable physical, administrative, and technical safeguards as they relate to access. Specifically, Contractor shall use reasonable physical, technical, and administrative safeguards designed to secure products, services, and content under Contractor's control against accidental or unauthorized loss, access, or disclosure. Moreover, the handling of social security numbers shall be in accordance with all applicable state and federal law."

5. All other terms and conditions of the Agreement shall remain in full force and effect.

6. The recitals and exhibits are integral to this Second Amendment and incorporated herein by this reference.

IN WITNESS WHEREOF, the Parties executed this Second Amendment on the day and year first written above.

COUNTY OF KINGS

CHERRYROAD TECHNOLOGIES INC.

By: \_\_\_\_\_  
Rusty Robinson, Chair  
Kings County Board of Supervisors

By:  \_\_\_\_\_  
Name Stephen Lange  
Title President & COO

ATTEST

By: \_\_\_\_\_  
Catherine Venturella, Clerk of the Board

APPROVED AS TO FORM  
Laurie Avedisian-Favini, County Counsel,  
County of Kings

By:  \_\_\_\_\_  
Amanda Savage, Deputy County Counsel

Exhibits/Attachments:  
**Exhibit C:** Change Request #1

4934-8890-4062

# **EXHIBIT C**



**EXHIBIT C**

**County of Kings**

Configuring T&L for Reporting Leave

**CHANGE REQUEST #1**

**COUNTY OF KINGS AGREEMENT No. 21-066**

**Prepared for:**

County of Kings  
1400 West Lacey Blvd  
Hanford, California 93230

**Prepared by:**

CherryRoad Technologies Inc.  
6 Upper Pond Road, 2<sup>nd</sup> Floor  
Parsippany, NJ 07054

**December \_\_\_\_, 2025**

**Document Control**

### Change Record

| Date       | Version | Description                                           | Author         |
|------------|---------|-------------------------------------------------------|----------------|
| 09/03/2024 | 1.0     | Initial draft of document                             | Krishna Kannan |
| 08/01/2024 | 1.0     | Initial draft Shared with HR by County's Finance Dept |                |
| 09/22/2025 | 1.1     | Changed the document date as requested by Carolyn     | Krishna Kannan |
|            |         |                                                       |                |
|            |         |                                                       |                |
|            |         |                                                       |                |

### Reviewer and Approval

| Date | Version | Approval |
|------|---------|----------|
|      |         |          |
|      |         |          |
|      |         |          |
|      |         |          |
|      |         |          |

## SECTION 1

### Change Request Summary

This Change Request #1 is governed by the terms and conditions of the Agreement for Services No. 21-066 made and entered into between the County of Kings, California (the "County") and CherryRoad Technologies Inc. ("CherryRoad") on June 22, 2021 (the Agreement). The purpose of this Change Request is for the County to purchase additional support hours from CherryRoad in order to configure Time & Labor, build related Time & Labor rules and report and process State/Federal mandated leaves.

This is a Time and Material Change Request.

### Scope/Requirements

The County has agreed to the prototype solution that was demonstrated to the County's HR and payroll team.

This project will involve reconfiguring the timesheet layout, using Peoplesoft delivered user fields for capturing the respective information related to the leaves, setting up (or redefining) comp time for capturing the expiration for respective leaves and developing rules to process the leaves (time) reported on the timesheet.

### Estimated Project Cost

The incremental hours and cost for the scope of work in this Change Request are as follows:

| Task                                  | Approximate Hours | Rate            | Total              |
|---------------------------------------|-------------------|-----------------|--------------------|
| Requirements Gathering                | 24                | \$135.00        | \$3,240.00         |
| Configuration                         | 40                | \$135.00        | \$5,400.00         |
| Converting employees to new timesheet | 20                | \$135.00        | \$2,700.00         |
| Rules Development                     | 120               | \$135.00        | \$16,200.00        |
| Testing                               | 40                | \$135.00        | \$5,400.00         |
| Reports and Interface changes **      | 76                | \$135.00        | \$10,260.00        |
| <b>Total</b>                          | <b>320</b>        | <b>\$135.00</b> | <b>\$43,200.00</b> |

**\*\* The estimate for reports/interfaces required is based upon current expectations. However, this may change as the requirements for payroll reporting are further defined.**



Agreed to by:

**CHERRYROAD TECHNOLOGIES INC.**

**COUNTY OF KINGS, CALIFORNIA**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name & Title)

\_\_\_\_\_  
(Name & Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)





# COUNTY OF KINGS BOARD OF SUPERVISORS

GOVERNMENT CENTER HANFORD, CALIFORNIA 93230 (559) 852-2362  
Catherine Venturella, Clerk of the Board of Supervisors

## AGENDA ITEM January 13, 2026

**SUBMITTED BY:** Administration – Kyria Martinez  
Board of Supervisors Office – Catherine Venturella

**SUBJECT:** APPOINTMENT TO THE PLANNING COMMISSION

**SUMMARY:**

**Overview:**

When a vacancy occurs on any board, commission, or committee over which a legislative body has appointing power, a vacancy notice shall be posted in the office of the clerk of the local agency and the local library before an appointment can be made. The legislative body shall not make a final appointment for at least ten working days after the posting of a vacancy notice. Pursuant to Board policy, Administration makes no recommendations on advisory board appointments.

**Recommendation:**

**Appoint one new member to the Planning Commission.**

**Fiscal Impact:**

There is no fiscal impact associated with this appointment.

**Advisory Board Statement:**

The District 2 Supervisor, Richard Valle requests the appointment of Miguel Alatorre.

**BACKGROUND:**

There is one vacancy that exists on the Planning Commission. Applicants must meet the specific representation of the position in which the vacancy exists. The Board received two applications for the vacancy and the Board will need to discuss the appointment, the vacancy exists in District 2 and Supervisor Richard Valle is requesting the appointment of Mr. Miguel Alatorre.

(Cont'd)

**BOARD ACTION:**

APPROVED AS RECOMMENDED: \_\_\_\_\_ OTHER: \_\_\_\_\_

I hereby certify that the above order was passed  
and adopted on \_\_\_\_\_, 2026.

CATHERINE VENTURELLA, Clerk to the Board

By \_\_\_\_\_, Deputy.

## **Agenda Item**

### **APPOINTMENT TO THE PLANNING COMMISSION**

**January 13, 2026**

**Page 2 of 2**

Criteria for appointment: Applicants must live in the Supervisorial District in which the vacancy occurs. The Commission consists of five members, one from each Supervisorial District (1, 2 ,3 4 & 5).

The purpose of this Commission shall be to develop and maintain the County General Plan, develop such specific plans as may be necessary and/or desirable; to periodically review the capital improvement program of the County, and perform such other functions as the legislative body may provide.

#### **Applicants:**

Miguel Alatorre- Kettleman City resident, District 2 - Supervisor nominee

Raymond Ybarra – Hanford City resident, District 2

**KINGS COUNTY BOARD OF SUPERVISORS  
COMMITTEE APPLICATION FOR APPOINTMENT**

**I hereby express an interest in being nominated for membership on the following Board:** Planning Commission, District 2

**Name:** Miguel Alatorre Jr

**Address:** [REDACTED] **Telephone:** [REDACTED]

**City/St/Zip:** Kettleman City, 93239 **Date of Birth:** [REDACTED]

**Email:** [REDACTED]

**Length of Residency in Kings County:** 31 years

**Supervisorial District:** District 2

**Occupation:** Executive Director, Non-Profit

**Education:** Highschool graduate with technical training programs in; non-profit leadersh

**Membership on other Boards/Commissions:** Co-Chair of the Environmental Justice Ad

**Affiliations:** UNIDOS Network, El Pueblo, The Kettleman City Foundation, Fossil Free

**Reason(s) for seeking appointment:** I am seeking appointment to the Kings County Pla

[REDACTED]  
**Signature of applicant**

**Return completed form to:** **Kings County Board of Supervisors  
Attn: Clerk of the Board  
1400 W. Lacey Blvd.  
Hanford, CA 93230**

**For inquiries on the application process:** **(559) 852-2362**

**KINGS COUNTY BOARD OF SUPERVISORS  
COMMITTEE APPLICATION FOR APPOINTMENT**

Filed with the Kings County  
Clerk of the Board

DEC 31 2025

I hereby express an interest in being nominated for membership on the following  
Board: PLANNING COMMISSION - DISTRICT 2

Received by FL

Name: RAYMOND DOUGLAS VBARRA III

Address: [REDACTED] Telephone: [REDACTED]

City/St/Zip: Hanford, CA 93230 Date of Birth: [REDACTED]

Email: [REDACTED]

Length of Residency in Kings County: 52 Years

Supervisory District: 10th Ave Between Iona and Idaho Ave.

Occupation: Mayer elect and Councilman candidate for

Education: High School Diploma and McDonalds, Hfd. Management Schools and Armed Security, Baton, Texas Training.

Membership on other Boards/Commissions: NONE

Affiliations: NRA / Animal Rights Activist PETA / Rhino party / Ronald Reagan and Abraham Lincoln Republican

Reason(s) for seeking appointment: to ensure equality for all Kings Countians of Kings County

[REDACTED SIGNATURE]  
Signature of applicant

Return completed form to:

**Kings County Board of Supervisors  
Attn: Clerk of the Board  
1400 W. Lacey Blvd.  
Hanford, CA 93230**

For inquiries on the application process: (559) 852-2362

emailed to check@com 12/16/25